

STATE YOUTH COUNCIL

Department of Workforce Services

1385 S State Street, Salt Lake City

October 13, 2011

SYC Member Attendees: Randy Welsh, Chuck Krivanek, Marty Kelly, Deanna Hopkins, Marie Christman, Paul Otto

DWS Staff & Guests: Rachael Stewart, Lesnie Foster, Paul Jackson, Randy Hopkins, Julia Story, Lorri Economy, Jared Chamberlain, Jane Broadhead, Chris Mayne, Jude Schmid, Devin Shipp, Tim Dye, Angie Madsen, Steve Leyba

On the phone: Peggy Killian

Excused: Cecil Robinson, Rebecca Banner, Tom Darais

Notes: Jaylyn Hatch

Welcome & Introduction of New SYC Chair: Marie Christman

- Marie introduced Randy Welsh as the new SYC Chair.
- Marie will be missed. Thank you for your service.
- Randy told us a little bit about himself. He was the chair of Wasatch Front North Regional Council when we had Regional Councils. He is over the employee development division at Utah Transit Authority.
- Welcome Randy we are glad to have part of the SYC.

Introductions & Regular Business: Randy Welsh

- The minutes from the July meeting were approved without change.

Budget and Outcome Reports: Jane Broadhead (*Handouts titled "WiA Youth Budget Report for State Youth Council" and "Performance Measures for WIA Youth"*)

- As a reminder to the group, all meeting materials for the SYC will be on the jobs.utah.gov website at <http://jobs.utah.gov/edo/statecouncil/youth/index.html>

The SYC is the oversight body for the WIA youth program. We review budgetary and performance outcome information and make suggestions to guide continuous improvement. Being aware of status in these areas is important.

The performance outcome report is color coded; green means we meet or exceed the planned level, white means we are within the Department of Labor's tolerance (80% of the planned level), and pink means we failed the measure. The performance outcome measures are:

- Placed in Employment/Education goal is 66%, the statewide level is 57%. Utah is within DOL's tolerance level. The report reflects the level of each service area.
- Attainment of Degree/Certificate goal is 38%, the statewide level is 60%. The group recognizes the importance of academic success for the youth serve and encourages service area staff to continue doing what they are doing.
- Literacy/Numeracy Gain goal is 27%, the statewide level is 35%. Excellent!

The SYC recognizes that the information for the first and second measure is very old (the first four of the last 8 completed quarters). The SYC recommends that DWS create management reports for staff, which contain recent data. **Action: Jane will work with Management Information Systems staff to get reports with information closer to real-time for the 2 measures in question.** The Literacy/Numeracy Gain information is for the most recently completed 4 quarters, so it is quite current.

There was discussion about the number of youth in the Literacy/Numeracy Gain outcome measure. The SYC members would like to know how many youth are being counted in the measure during the time period for the report. **Action Item: Jane will look at adding a column on the performance measures report to include how many youth are in the pool for literacy and numeracy gains.**

The budget report is current as of 10/3/11 and represents program year 2010 final information. It also includes WIA youth staffing and contract costs. The goal at the end of a program year (June 30) is having spent 70% of the funds. The statewide level is 74%.

Adult Education Data: Marty Kelly, Utah State Office of Education, handed out information about DWS customers served by Adult Education (AE) in Utah, (*handout titled "DWS NRS"*). The data represents services provided to 52 individuals between 7/1/11 and 10/11/11.

- Table 1 indicates ethnicity.
- Table 3 is Adult Basic Education, Adult Secondary Education and English as a Second Language.

- Youth referred to AE should be given the form 360, an interagency referral, to identify them as coming from DWS.
- Level gains means those who were post tested at least once.
- We want a youth to have at least 60 hours of remediation between tests.
- SLCC is requiring proof of a High School Diploma or GED before admittance.
- Marty shared information about a private college's current advertising campaign, free GED preparation classes. USOE is concerned about the lack of disclosure in their advertising. Interested youth may not know that registering for the "free" service also commits them to attending their college for post-secondary education. The cost of the post-secondary education is extremely high.

Other business

Paul Jackson, SWIB Chair, wanted to know how many youth we are turning away? He also wanted to know, given the current economic conditions, is it difficult to place youth in employment? There was discussion about how DWS tracks youth not served, and the conclusion indicates there is not a standard method.

- Wasatch Front South keeps a spreadsheet for denial letters, which includes the reason for the denial. **Action Item:** *Jane will get the data of how many youth that have been denied.*

There was discussion about the timeliness of reports. DWS has an "enrollment" report and a "positive closure" report in Cognos that is more current. **Action Item:** *Jane, Rachel and Steve will put something to together and report to the SYC at the January meeting.*

Membership: Randy Welsh

- Deanna Hopkins was at the meeting and will become a new member of the SYC.
- Don Salazar, Randall Bennett, Joe Christopher and Bruce Rigby are potential new members.
- Patti Van Wagoner will no longer be serving on the SYC. She will be missed and we want to thank her for her service. **Action Item:** *Marie will let Jane know who the new person for DCFS will be as soon as she finds out.*
- Joe Christopher wants to find someone else to serve on the SYC from his area. **Action Item:** *They will get the name to Jane as soon as they find someone.*

- Jane schedules New Member Orientation on the same day as the SYC meeting, it is usually immediately before or after.

Action Items from the July Meeting: Randy Welsh

- **Action:** Planned increase in youth served by moving to a fee-for-service contract. **Completed.** The expected overall increase is 25%. The ESA goals are in the July meeting minutes.
- **Action:** Randy Hopkins will send a copy of the agenda from the WFN leadership conference to Jane and Jane will put it in the packet that is sent out for Oct. **Completed. Sent 9/30/11.**
- **Action:** Jane will send the information about the scholarship to the Youth council once she receives it from Patti. Jane will send the updated flyer out to the Youth Council as well. **Completed. Sent 9/30/11.**
- **Action:** Jane will get her data to Marty and she will match it to see what is missing. **Pending.**
- **Action:** Jane will find out if we can get the live data for Marty. **The information in the performance outcome report is for the most recently completed 4 quarters. It is as "live" as we can get it.**
- **Action:** Jane will send out the brochure in the meetings packet. **Done, they are in the SYC meeting materials for the October meeting.**
- **Action:** Jaylyn or Jane will get the Adult Ed fax number corrected on the membership roster. **Done. The new membership directory includes the correct fax number.**
- **Ongoing Actions:**
 - SAYCACs review SA Plans and determine how to integrate youth into the demand driven approach. **STATUS:** Ongoing
 - SAYAC Chairs are to continue discussions regarding expenditures with members at service area meetings. The target is 70% by the end of the program year, June 30. The service area youth advisory committees and the SYC will continue discussing funding at each meeting. **STATUS:** Ongoing.

WIA Youth Contractors Resulting from 2nd RFP: Rachael Stewart (*Handout titled "WIA Youth Contract Resulting from 2nd RFP"*)

- Utah must provide the required 10 WIA youth services to eligible youth in the State. There are ten services in the youth program, and the WIA law requires that youth service providers are selected by competitive bid.

- DWS obtained waivers from DOL so some of the required service elements may be provided by DWS. The services DWS must procure are mentoring, leadership development, comprehensive guidance and counseling, tutoring and alternative school.
- DWS was involved in the procurement process for almost a year and the SYC and SWIB have acted on recommendations at each step. Rachael announced the final contract for the current cycle, which is with Salt Lake County Youth Services. SYC completed an electronic vote in support of the recommendation last week. An e-mail will be sent to SWIB members today, asking for their endorsement.

TAL Update: Marie Christman

- Marie talked about the annual DCFS Youth Summit held in August. They feel like it was very successful, but are gathering survey information from participants.
- There will be a new TAL representative for the January meeting.
- November 15th is the deadline for the spring semester Olene Walker Scholarship for youth who aged out of foster care.
- Most of the state-funded higher education institutions are participating in the Scholarship.
- 50 Scholarships are available.
- Please keep in mind there are scholarships set aside for unaccompanied refugee minors.
- Our ETV numbers have increased. We have gone from 73 to 100 since Jodi Littlepage and Kaycee Coker began working for DWS as ETV Navigators.

WFS Service Area Report: Steve Leyba *(We will rotate service areas rather than having a report from each service area at each meeting)*

- Steve Leyba talked about the new youth program in the Wasatch Front South service area, LYFE (Lifting Youth to Future Employment).
- WFS took over the youth program on October 1st.
- Steve wanted to thank Salt Lake County and the YES program for serving the youth in their area.
- Steve has offered the assistance on the WFS youth program specialist, Julia Story to work on better MIS reports.
- They launched the new program at an open house on 10/7/11. They will have another event in Tooele on 10/21/11.

- Angela Madsen is the Supervisor of the LYFE team. Steve distributed her business card. They are looking forward to an efficient and successful program.

Realigning the focus of the SYC: Group

The SYC appreciates Paul Jackson's attendance at the meeting. He is the SWIB Chair. There was discussion about broadening the focus of the SYC from concentrating on WIA eligible youth to focusing on the State's highest risk youth. The highest risk youth are generally those who are older and out of traditional academic channels. He hopes for increased interaction between the SYC and SWIB. He asked the SYC to use the January meeting as a planning meeting and arrive at 2 or 3 focus areas. Some of the suggestions include.

- Connect with a gang task force.
- The high risk youth we are talking about are not generally comfortable walking into a government office.
- Connect with the Juvenile Court Probation Officer.
- It does not help the program if the youth don't want to be there.
- How do we catch them before things get bad?
- As we look to the future, we should work on fixing the problems at the front of the pipeline so youth have better success in their careers and life.
- Having resources in the schools. Work with the school districts.
- Rachael was wondering if we had a list of those at risk youth that could possibly be eligible for WIA and cross-reference the two lists to cut down the numbers.
- The January meeting will be a work/brainstorming meeting.
- ***Action Item: Send any ideas that you have on this topic to Jane.***

Adjourn

The next meeting will be in January 12, 2012.